

# *COMMUNITY LETTERHEAD*

DATE

Christina Groves  
ISO/CRS Specialist  
Insurance Services Office, Inc.  
163 Drury Street  
Graham, Kentucky 42344

RE: Development in the Regulatory Floodplain – EC Review

Dear Ms. Groves:

For the purposes of applying to the Community Rating System, we certify that when new or substantially improved/damaged structures are permitted we will require Elevation Certificates as part of our permitting process and will review them for accuracy and completion from this point forward.

Sincerely,

NAME  
TITLE